

INFORMATIONAL LETTER NO. 2012-FFS

DATE: May 2, 2019

TO: Area Education Agency, Infant and Toddler, and Local Education Agency (LEA)

APPLIES TO: Fee-for-Service (FFS),

FROM: Iowa Department of Human Services (DHS), Iowa Medicaid Enterprise (IME)

RE: Updates to the Infant and Toddler Service Coordination Medicaid Matrix

EFFECTIVE: May 1, 2019

The IME has collaborated with representatives from the Iowa Department of Education, Child Health Specialty Clinics, Public Health, and the Early ACCESS program to update the Infant and Toddler Service Coordination Matrix. The matrix includes all the activities an infant and toddler case manager will complete under the Individuals with Disabilities Education Act (IDEA) and Medicaid. This informational letter establishes which services are billable to which program.

The infant and toddler program rules are located in 441 Iowa Administrative Code (IAC) 78.49(249A). Medicaid covered services include, but are not limited to, audiology, psychological evaluation and counseling, health and nursing services, nutrition services, occupational therapy services, physical therapy services, developmental services, speech-language services, vision services, case management, and medical transportation.

Per 441 IAC 78.49(2)(a), "Case management" means services that will assist eligible children in gaining access to needed medical, social, educational, and other services. Case management is intended to address the complexities of coordinated service delivery for children with medical needs. The case manager should be the focus for coordinating and overseeing the effectiveness of all providers and programs in responding to the assessed need. Case management does not include the direct delivery of an underlying medical, educational, social, or other service to which an eligible child has been referred or any activities that are an integral part or an extension of the direct services.

Case management services require:

- conducting a comprehensive assessment and periodic assessment
- developing a plan of care
- contacts with the child and family
- referral and related activities to help a child obtain needed services
- monitoring and follow-up activities
- keeping records, including preparing reports, updating the plan of care, making notes about plan activities in the child's record, and preparing and responding to correspondence with the family and others.

The revised Infant and Toddler Service Coordination Medicaid Matrix is available [here](#)¹.

The updates to the service coordination matrix include:

- Identify family concerns and begin/complete the Family Statements/Family Assessment/Routines.
- If immediate supports are needed, provide resource information or arrange supports for family.

If you have questions, please contact Sally Oudekerk, EPSDT program manager, at 515-256-4643 or email at soudeke@dhs.state.ia.us.

¹https://dhs.iowa.gov/sites/default/files/Infant_and_Toddler_Service_Coordination_Medicaid_Matrix_May_1_2019.pdf?041820191346