

Intake Family Questionnaire

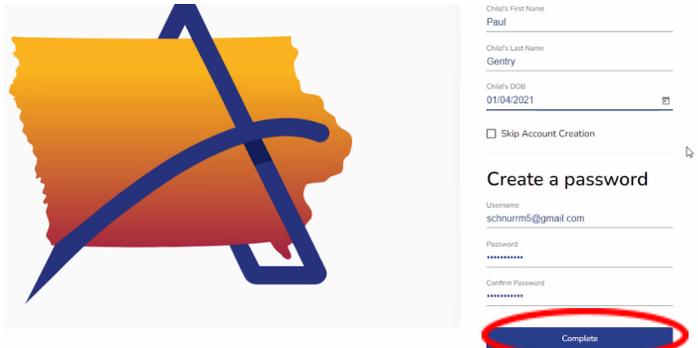
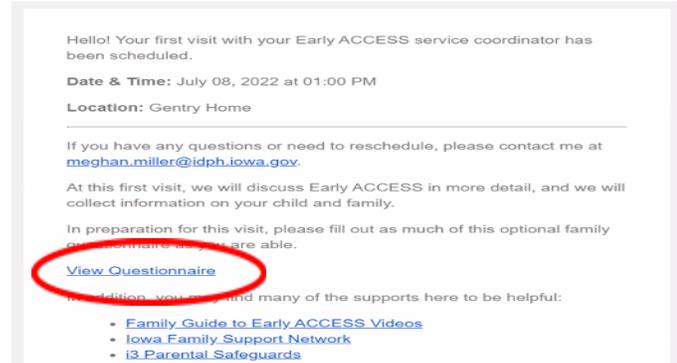
Instructions for Early ACCESS Family Questionnaire

You received an email from your Early ACCESS service coordinator with the subject “Early ACCESS Service Coordinator Visit”.

Click the “View Questionnaire” link to be taken to the ACHIEVE login screen.

On the ACHIEVE login screen, you can either create an account or skip creating an account.

- If you create an account, you will be able to come back and complete the questionnaire at different times.
- If you click “skip account creation”, you will have one-time access to the questionnaire – you won’t be able to save and come back later to complete.



It is recommended to create an account, as the questionnaire can’t be resent to complete again later.

Enter your child’s first name, last name, and date of birth in the upper right of the screen. You must use the same name that was entered into ACHIEVE.

In the lower right, the system will automatically enter your email address

in the username. If you are creating an account, you must enter a password and confirm the password. The password must include upper- and lower-case letters as well as a symbol.

Click “complete” when the information is entered.

If you have a second child receiving Early ACCESS services, you will receive a separate email for each child. Click on the link in the next email and enter the second child’s name and date of birth. Enter the same username and password you used for the first child.

Answer the survey questions as you are able, additional information will be gathered by the Early ACCESS Team. There are four sections in the questionnaire:

1. Child Information,
2. Family Information,
3. Insurance Information, and
4. Health Information.